

## **GUIDELINES** **for contributors to "Geografický časopis (Geographical Journal)"**

*Geografický časopis* publishes original and topical scientific articles that advance knowledge in all fields of geography or bring significant contribution from the related disciplines. Recommended extent of the article is 12-20 standard pages including references, text and graphic appendixes, and notes. Articles exceeding this standard are subject to approval of editorial board. Every article has to be accompanied with both, an abstract (not more than 15 lines) and a shortened version of the article (summary) not exceeding two standard pages, in English. Manuscripts will be submitted in electronic form to e-mail address: [geograficky.casopis@savba.sk](mailto:geograficky.casopis@savba.sk).

Editorial board expects that the authors stick to the following arrangement of the manuscript: title page, abstract (including key words), the principal text, appendixes to the principal text, acknowledgement (if appropriate), literature list, summary, tables, notes, texts accompanying figures, and figures. The title page will be on a separate sheet containing the name of the author/s, academic titles, precise address of his working, position, telephone, facsimile and email contacts.

A statement signed by all authors that the article has not been published or submitted to publication in other journals or miscellanies, and if admitted in *Geografický časopis*, it would not be published elsewhere without previous approval of the editorial board, will be enclosed.

The principal text starts with the title of the article, author's name is not quoted in the headline. The title should be brief and accurate. Structure of the text will depend on nature of contribution. Empiric studies should observe the following scheme: introduction, formulation (or situation) of the proposed subject, chosen method, used materials, reached results, discussion and evaluation, conclusion. Own results should be clearly distinguished from those of other authors in the text.

The text will be delivered in electronic form (MS Word and OpenOffice Writer formats), written in Times New Roman font, size 12, line spacing 2. The pages will be numbered.

### **Appendixes**

The figures and tables with the corresponding marking (fig. or table) and number will be provided in the text as well as separate files. All graphic appendixes (figures, maps, and photographs) will be marked with common abbreviation "fig." and a number. They will be submitted as separate sheets, in black-and-white and appropriate resolution. Titles of figures and accompanying texts will be presented in the main text with the corresponding markings.

Tables will be precise, space-saving and numbered. Each of them will be presented in a separate file (MS Excel and OpenOffice Calc formats – this also applies to graphs generated in those applications). Headlines will contain abbreviation Tab., a number and title. Explanations and sources, for that case, will be quoted immediately below the table. Size and inner arrangement of table will allow its location in horizontal or vertical position on a single page. Larger tables are not admitted.

### **Abstract and summary**

Abstract should express the main topic of the article. It will be brief without repetition of the contents of the title of article. Key words will be quoted at the foot of abstract. Summary will be compact, containing the aim, methods and main results of the article. It will not contain statements and knowledge not included in the prime text.

### **Referencing**

*Geografický časopis* uses the Harvard System of Referencing, which contains the name/s of author/s, year of publishing of the quoted title, for instance: Smith (1996) or (Smith 1996). In case of references to books or extensive studies, and above all in case of literal citations, it is also necessary to quote page/s of the cited work, for instance: Smith (1996, p. 42) or Smith (1996 pp. 21-28). If the article contains reference to two or more works written by the same author published in the same year, a letter will be added to the year, for instance: Smith (1996a) and Smith (1996b), citation of work written by two author will contain both names (for instance Bradshaw and Stenning 2004), whereas citation of work written by more than two authors will contain only the name of the first author followed by "et al." (for instance, Mazúr et al. 1982).

### **Examples of references**

**Book, monograph**

- SMITH, N. (1996). *The new urban frontier. Gentrification and the revanchist city*. London and New York (Routledge).
- BODNÁR, J. (2001) *Fin de millénaire Budapest: Metamorphoses of urban life*. Minneapolis (University of Minnesota Press).

**Edited monograph**

- BRADSHAW, M., STENNING, A. eds. (2004). *East Central Europe and the former Soviet Union*. Harlow (Pearson/Prentice Hall).
- BEZÁK, A. ed. (1989). *Nové trendy v geografii: zborník referátov z III. Teoreticko-metodologickej konferencie Slovenskej geografickej spoločnosti, Piešťany 24.-26.10.1988*. Bratislava (SGS).

**Journal study**

- TAMMARU, T., LEETMAA, K., AHAS, R. (2009). Temporal and spatial dynamics of the new residential areas around Tallinn. *European Planning Studies*, 17, (3), 423–439.
- PICKLES, J. (2010). The spirit of post-socialism: Common spaces and the production of diversity. *European Urban and Regional Studies*, 17, (2), 127–140.

**Contribution from an edited publication**

- SÝKORA, L. (2005). Gentrification in postcommunist cities. In Atkinson, R. and Bridge, G. eds. *The new urban colonialism: Gentrification in a global context*. London (Routledge), pp. 90–105.
- SMITH, N. (2000). Circuit of capital. In Johnston, R. J., Gregory, D., Pratt, G., Watts, M., eds. *The Dictionary of Human Geography, 4th edn*. Oxford (Blackwell), p. 82.

**Paper published on CD**

- FERANEC, J., OŤAHEL, J., ŠŮRI, M. (1995). Application of the CORINE Land Cover Project in the Slovak Republic. In *Environment and quality of life in Central Europe: Problems of transition, Conference proceedings*. Prague (Albertina Icome and Charles University, Faculty of Science), CD-ROM, record 128/484.

**Paper on Web pages**

- YOUNG, C. (2001). *English Heritage position statement on the Valletta Convention*, [Online], Available: <http://www.archaeol.freeuk.com/EHPositionStatement.htm> [accessed 24 August 2001].